



Dundry View Neighbourhood Partnership Agenda

Date: Monday, 20 June 2016
Time: 7.00 pm - 9.00 pm
Place: Scout Hut Bishport Avenue, 501 Bishport Ave, Bristol, BS13

7. Neighbourhood Partnership AGM Report 2016 (Emily Smith)
(Pages 3 - 23)

- a) 2015/15 Financial Statement
- b) 2016/17 meeting dates
- c) Amendment to Neighbourhood Partnership Terms of Reference
- d) Membership

Date of Next Meeting: 7.00 pm, Tuesday, 27 September 2016, Headley Park Church and Community Rooms, Park Community Centre, Headley, Headley Park Ave, Bristol, BS13 7NW

Contact – The local Neighbourhood Partnership (NP) Coordinator is:
Emily Smith
Telephone : 0117 9037723
e-mail : emily.smith@bristol.co.uk

The Democratic Services Officer of the meeting is
Louise deCordova
Telephone : 0117 35 26151
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What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



Dundry View Neighbourhood Partnership 20th June 2016

Title: AGM REPORT 2016

Report Of: **Emily Smith**, Neighbourhood Partnership Coordinator

Contact details: 0117 9037723 or emily.smith@bristol.gov.uk

RECOMMENDATIONS

1. To **confirm** the NP membership and charring arrangements
2. To **confirm** the NC and NP terms of ref and the NC financial operating framework.
3. To **agree** amended member nomination form and dates for potential elections
4. To **note** the devolved Neighbourhood Budget for 2016-17
5. To **note** the financial statement and expenditure from 2015-16
6. To **agree** the meeting schedule including subgroups and forums

1. Membership and charring arrangements

1.1. Each Neighbourhood Partnership comprises

- The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- Local resident representatives who are chosen by election/nomination/volunteering
- Representatives of local organisations and services

The current membership of the Dundry View Neighbourhood Partnership is:

Councillors:	Bishopsworth:	Richard Eddy , Kevin Quartley .
	Hartcliffe and Withywood:	Mark Brain , Paul Goggin , Helen Holland .
Residents:	Bishopsworth:	Robert Giles , Diana Porter .
	Hartcliffe and Withywood:	Lorraine Horgan , 2 vacancies.
Other Members:	Business:	Mike Knight
	Police:	Insp Nigel Colston
	Health:	Gill Brookman

- 1.2 The NP is asked to **nominate and agree** the Chairing arrangements for the Neighbourhood Partnership, **Chair and Vice-Chair**
- 1.3 Councillors are asked to **nominate and agree** the **Committee Chair and Vice Chair**.
- 1.4 If there is are more than one nomination then the Councillors will vote at the meeting to appoint the Committee Chair

2. Terms of Reference, Code of Conduct and Financial Operating Framework

- 2.1. The Neighbourhood Committee Terms of Reference to be ratified by Full Council. Link will be sent when available.
- 2.2. The Neighbourhood Partnership terms of reference (appendix 7a), agreed September 2015 amended May 2016 to reflect new ward boundaries and changes in membership.
- 2.3. The financial operating framework for the NC remains the same as 2015-16 and is available on the council website:
<https://www.bristol.gov.uk/documents/20182/34308/NP+financial+operating+framework.pdf>

3. New Members

- 3.1. The Neighbourhood Partnership Coordinator has spoken to many residents about becoming a member of the partnership, currently 3 adults and 2 young people have expressed an interest.
- 3.2. NPC will be emailing out to our full list of residents and partners to gauge if there is more interest. All potential members and existing members will be asked to complete the nomination form (appendix 7b) revised May 15 to take in new ward boundaries. Existing members will also have to declare if they would like to continue to represent their ward.
- 3.3. It is asked that experienced members or Councillors could put themselves forward to mentor new members; this will help to strengthen the partnership and give a more welcoming feel to those who are new and inexperienced.

4. 2015-16 financial statement

Dundry View Budget 2015-16			Spend/ allocated during 2015/16	
Neighbourhood budget as of June 15		<u>£ 109,293.02</u>		
		-		
Highways Schemes allocated		£ 35,250.00		Awaiting confirmation of final spend
Highways ringfenced minor works lines and signs		£ 5,000.00	£ 1,106.90	
Neighbourhood Officer ringfenced		£ 3,000.00	£ 1,475.00	
Wellbeing Grants ringfenced		£ 30,000.00	£ 29,309.25	
Ringfenced budgets		<u>£ 73,250.00</u>		
Unallocated Budget as of June 15 includes £2500 budget allocated towards Hate Crime and Community Cohesion work		£ 36,043.02	£ 34,300.00	
Parks S106 budget		£ 1,810.26	£ 1,810.26	Gateway on to Dundry Slopes
Transport S106 budget *		£ 94,572.51		Work started no final costs as yet
Other S106		£ -	£ -	
Community Infrastructure Levy		£ 2,400.27	£ -	No spend

* ringfenced for pathways to Imperial Park

Full details of expenditure and individual allocations of budgets can be found in Appendix 7c.

5. Neighbourhood Partnership Plan

The Dundry View Neighbourhood Partnership Plan has been refreshed and will be agreed at this meeting, (agenda item13) the Neighbourhood Partnership will be working to progress this plan over the next 12 months.

6. Meeting Schedule 2016-17

The NP is asked to agree the meeting schedule as follows:

Meeting	Date	Time	Venue
Neighbourhood Partnership meeting	Monday 20th June 2016	7-9pm	Scout Hut 501 Bishport Ave
Neighbourhood Partnership meeting	Tuesday 27th Sept 2016	7-9pm	Headley Park Church St Peters Rise BS13 7LZ
Neighbourhood Partnership meeting	Monday 12th Dec 2016	7-9pm	Scout Hut 501 Bishport Ave
Neighbourhood Partnership meeting	Tuesday 28th March 2017	7-9pm	Headley Park Church St Peters Rise BS13 7LZ
Hartcliffe & Withywood Forum	Monday 9th May 2016	7-9pm	Scout Hut 501 Bishport Ave
Bishopsworth Forum	Tuesday 10th May 2016	7-9pm	Headley Park Church St Peters Rise BS13 7LZ
Hartcliffe & Withywood Forum	Monday 15th Aug 2016	7-9pm	Scout Hut 501 Bishport Ave
Bishopsworth Forum	Tuesday 16th Aug 2016	7-9pm	Headley Park Church St Peters Rise BS13 7LZ
Hartcliffe & Withywood Forum	Monday 14th Nov 2016	7-9pm	Scout Hut 501 Bishport Ave
Bishopsworth Forum	Tuesday 15th Nov 2016	7-9pm	Headley Park Church St Peters Rise BS13 7LZ
Hartcliffe & Withywood Forum	Monday 20th Feb 2017	7-9pm	Scout Hut 501 Bishport Ave
Bishopsworth Forum	Tuesday 21st Feb 2017	7-9pm	Headley Park Church St Peters Rise BS13 7LZ
Grants Appraisal Panel	23 May 2016	4-6pm	@Symes
Grants Appraisal Panel	22 August 2016	4-6pm	@Symes
Grants Appraisal Panel	14 November 2016	4-6pm	@Symes
Grants Appraisal Panel	27 February 2017	4-6pm	@Symes
Pride of Place (Environment)	9th May 2016	10-12	Withywood Centre
Pride of Place (Environment)	11th July 2016	10-12	Withywood Centre
Pride of Place (Environment)	12th Sept 2016	10-12	Withywood Centre
Pride of Place (Environment)	14th Nov 2016	10-12	Withywood Centre
Pride of Place (Environment)	9th Jan 2017	10-12	Withywood Centre
Pride of Place (Environment)	13th March 2017	10-12	Withywood Centre
Highways and Transport	11th May 2016	10-11.30	Withywood Centre
Highways and Transport	13th July 2016	10-11.30	Withywood Centre
Highways and Transport	14th Sept 2016	10-11.30	Withywood Centre
Highways and Transport	9th Nov 2016	10-11.30	Withywood Centre
Highways and Transport	11th Jan 2017	10-11.30	Withywood Centre
Highways and Transport	8th March 2017	10-11.30	Withywood Centre
Agenda setting with Chair	Week beg 15 th Aug		To be confirmed
Agenda setting with Chair	Week beg 7 th Nov		To be confirmed
Agenda setting with Chair	Week beg 20 th Feb		To be confirmed

Date	Code	Work	Allocated amount	N'hood Budget	Wellbeing	N'hood Officer	Highways Minor wk	Hate Crime budget
				£36,043.02	30,000	3,000	5,000	2,500
29-Jun-15	WB	New Beginnings Day service activity project	£750.00		£29,250			
29-Jun-15	WB	Creative writing session	£453.00		£28,797			
29-Jun-15	WB	Summer holiday family trips	£1,260.00		£27,537			
29-Jun-15	WB	BS13 theatre company 15-16 season	£2,135.00		£25,402			
29-Jun-15	WB	Big P	£2,188.00		£23,214			
29-Jun-15	WB	Out and about	£2,008.00		£21,206			
29-Jun-15	WB	Phoenix Scouts	£2,412.00		£18,794			
29-Jun-15	WB	Community BBQ and Girls Group	£1,550.00		£17,244			
29-Jun-15	WB	Zionbury Festival	£1,075.00		£16,169			
28-Sep-15	WB	Be the best- parenting	£1,500.00		£14,669			
28-Sep-15	WB	Bristol South Diabetes Group	£550.00		£14,119			
28-Sep-15	WB	Hartcliffe Childrens' Centre - counselling support	£2,990.00		£11,129			
28-Sep-15	WB	KHL Park	£1,750.00		£9,379			
28-Sep-15	WB	Millenium Childrens' Group - Play Pod	£480.00		£8,899			
28-Sep-15	NB	Pollinator Project	£2,000.00	£34,043.02				

28-Sep-15	NO	Motorbike Stencil*	£200.00			2,800		
28-Sep-15	NB	Cohesion and Hate Crime budget created	£2,500.00	£31,543.02				moved to this budget heading
28-Sep-15	NB	KHL tree felling	£800.00	£30,743.02				
10-Nov-15	WB	Hartcliffe Farm	£1,500.00		£7,399.00			
14-Dec-15	WB	Bishopsworth Guides and scouts	£1,000.00		£6,399			
14-Dec-15	WB	Hartcliffe Club for YP	£800.00		£5,599			
14-Dec-15	WB	Mendip/Broadwalk	£1,462.75		£4,136.25			
14-Dec-15	WB	Read Easy Bristol	£172.50		£3,963.75			
14-Dec-15	WB	St Peters Guild	£550.00		£3,413.75			
14-Dec-15	WB	Volunteering Matters	£1,620.00		£1,793.75			
14-Dec-15	WB	ZION	£1,103.00		£690.75			
14-Dec-15	NO	Tree stump work VW	£325.00			£2,475.00		
14-Dec-15	NO	3 days PW/VM work on VW	£750.00			£1,725.00		
12-Dec-15	NO	Payback work Hartcliffe Farm	£200.00			£1,525.00		
21-Mar-16	HC	Diversity Program /HWCP	£1,500.00					£1,000
21-Mar-16	NB	Severn Vale Bowls Club carpark	£10,000.00	£20,743.02				
21-Mar-16	NB	Chaundry Grove railings and volunteer fair	£10,000.00	£10,743.02				

21-Mar-16	NB	Totshill Drive parking improvement and path improvements St Augustines Park - Tranfer funds to H,S&W NP	£10,000.00	£743.02				
2015/16	MW	Headley Lane dropped kerb	£820.00				£4,180.00	
2015/16	MW	Cater Road advisory white lining	£42.50				£4,137.50	
2015/16	MW	Cheddar Grove advisory white lining	£244.40				£3,893.10	
Total Nbudget spend 2015/16			£68,691.15	£743.02	£690.75	£1,525.00	£3,893.10	£1,000
Total C/Fwd unallocated			£7,851.87					



Dundry View Neighbourhood Partnership

Terms of Reference

Reviewed August 2015 amended May 2016

1. Name

a. The name of the Neighbourhood Partnership shall be Dundry View Neighbourhood Partnership and it will cover the wards of;

1. Bishopsworth
2. Hartcliffe & Withywood

2. Purpose

The Dundry View Neighbourhood Partnership (hereafter “the NP”) aims to

Improve the quality of life for residents in the neighbourhood so that satisfaction levels increase, and to also increase civic pride, community cohesion and community involvement by:

- Developing and delivering a local Neighbourhood Partnership Plan based on local priorities and need
- Developing local solutions to local problems wherever possible
- Encouraging public, private, community and voluntary organisations to work together to deliver improvements to residents’ quality of life
- Tackling deprivation and discrimination in the neighbourhood, and promoting equality of opportunity for all those living or working there
- Considering proposed decisions of the Neighbourhood Committee and influencing them to use resources to best meet the needs of the neighbourhood linked to the Neighbourhood Plan
- Receiving reports from service delivery bodies and influencing service priorities within the neighbourhood in accordance with identified needs and priorities
- Actively engaging with local people across the neighbourhood, seeking their views and active participation in improving their quality of life. This includes seeking the views and participation of residents that are hard to reach
- Co-ordinating community engagement in the area to progress the NP Plan and improve service delivery
- Considering regularly the results of community engagement activities, ensuring that wherever possible action is taken in response to the issues raised

- Work across borders with other NPs, and Unitary Authorities to address shared issues and take up opportunities together/

We Value:

- Community pride, protecting our public realm and making it better
- Respect, courtesy and compassion
- Aspiration, energy, enthusiasm and creativity
- Personal responsibility and accountability
- 'Grass-roots' action
- Diversity

3. Membership of the Neighbourhood Partnership

Neighbourhood Partnership (NP)	No.	Name
(i) All ward councillors	5	<ul style="list-style-type: none"> • Kevin Quartley (Bishopsworth) • Richard Eddy (Bishopsworth) • Mark Brain (Hartcliffe and Withywood) • Paul Goggin (Hartcliffe & Withywood) • Helen Holland (Hartcliffe & Withywood)
(ii) Representatives from each ward (Equal in number to that of the councillors per ward) <i>(must be residents of the ward they are representing)</i> All of these names are already members of the NP as at AGM 29 July 2015	5	<ul style="list-style-type: none"> • Diana Porter (Bishopsworth) • Robert Giles (Bishopsworth) • Lorraine Horgan (Hartcliffe & Withywood) • 2 x Vacant (Hartcliffe & Withywood)
(iii) Member from the Theme Groups: <p style="text-align: center;"> Highways&Transport Pride of Place Health and Well Being (if not already represented) </p>	3	To be confirmed
(iv) Other members as decided by the NP Business Voluntary sector Youth / Young person	4	Nominations put forward from each grouping Mike Knight George Denford

- 3.1 All members of the NP must agree to abide by the Code of Conduct at all times. All Council Elected Members will also abide by the Local Government Code of Conduct for Members.
- 3.2 All Members of the NP, except elected councillors, will be expected to live or work in the neighbourhood concerned.
- 3.3 The Partnership may co-opt up to two non-voting members during the year to provide specialist expertise from the time of the appointment to the next Annual meeting.
- 3.4 The quorum for meetings of the Neighbourhood Partnership will be one half of voting members, to include at least two ward councillors and two other members.
- 3.5 Observers are always welcome at Neighbourhood Partnership meetings, which are public partnerships, subject to the capacity of the venue.

4. Officers of Statutory Bodies

4.1 The following officers are expected to attend all meetings of the NP in a non-voting capacity to provide support and assistance.

- Bristol City Council Neighbourhood Partnership Coordinator (or their representative)
- Democratic Services Officer

4.2 The following officers shall be invited to attend some meetings of the Neighbourhood Partnership in a non-voting capacity to provide information if aspects of the agenda are relevant to them, or if invited by the Neighbourhood Partnership.

- The Neighbourhood Police Inspector (or their representative)
- NHS Bristol
- Avon and Somerset Fire and Rescue
- A representative of the most relevant Children and Young People's Partnership (CYPP)
- Other bodies such as the Environment Agency, Registered Social Landlords

5. Neighbourhood Committees

5.1 Neighbourhood Committees are committees of Bristol City Council. They comprise the councillors elected to serve the wards within the Neighbourhood. Neighbourhood Committee meetings will normally take place jointly with meetings of the Neighbourhood Partnership. All

Neighbourhood Committee members will also be members of the Neighbourhood Partnership.

- 5.2 Neighbourhood Committees have delegated power to take a range of council decisions relating to their respective Neighbourhoods (eg. expenditure of certain council budgets). Neighbourhood Partnerships may consider matters that are to be decided by its Neighbourhood Committee and may seek to influence the Neighbourhood Committee as to how it exercises its powers. The Neighbourhood Committee must take into account any relevant views of the Neighbourhood Partnership, but the final decision is taken by the councillors in the Neighbourhood Committee.

6. Working arrangements

- 6.1 The Neighbourhood Partnership will meet in public at least four times per year, but may choose to meet up to 6 times per year.
- 6.2 One of these meetings will include an Annual Meeting, for which the quorum shall be at least 50% of voting members (Based on 50% of actual members not spaces).
- 6.3 The Neighbourhood Partnership will elect a Chair and Vice Chair from its membership at the Annual meeting, by simple majority of those present and eligible to vote. (In the event of a tie, each shall take each office for 6 months.)
- 6.4 The Partnership may elect other officers as it decides are required (eg treasurer, secretary etc.)
- 6.5 The Partnership may establish working groups, task groups etc as required and not limited to Neighbourhood Partnership members only.
- 6.6 Minutes of the meetings will be taken by Bristol City Council officers and made public (on the website of both the Council and Bristol Partnership) of the Partnership meeting.
- 6.7 An agenda showing time and place of the meeting will be published (as above) at least two weeks prior to the Partnership meeting.
- 6.8 All meetings will be open to the public, unless there is a specific reason (such as data protection).



Process for election of residents to Dundry View Neighbourhood Partnership

The Neighbourhood Partnership has agreed that residents wishing to sit on the Neighbourhood Partnership as Resident Members should be elected by those they seek to represent.

- In line with the terms of reference for the Neighbourhood Partnership, there will be an equal number of resident representatives per ward to that of ward councillors.
- The elections will be held as part of the Neighbourhood Forum (Normally the forum prior to the NP AGM) and the NP may augment this by encouraging voting through local means such as a postal voting system

15th August 2016 Hartcliffe and Withywood

16th August 2016 Bishopsworth

- The vote will take place by ballot paper and by individual ward. Only people living in a particular ward shall be eligible to vote for the nominees from that ward. Each resident has voting papers equivalent to that of spaces up for election. That is, one vote per NP Member space (you can only vote once for any one person) and you do not need to use all your votes
- The ballot box will be sealed and stored securely. Votes will be cast in private and will be counted by Bristol City Council staff, in the presence of an independent observer, during the public meetings
- Voting will take place between 6.30pm and 9.00pm on the dates above. Results will be communicated at the end of each of the Forum meetings.
- Successful candidates will not have their position ratified until the next NP meeting or AGM whichever is first. Their term will begin from the moment their role is ratified.

Nominations

- An open invitation to nominate oneself or another resident along with a poster inviting nominations and publicising the process will be distributed to the Neighbourhood Partnership mailing list and advertised on the website and in local libraries, venues and noticeboards. This will include an overview of the responsibilities involved.
- Nominees will complete a nomination form, which will include a description of the role and what is involved. Nominees will submit a statement, introducing themselves, their interests and their reason for wanting to be involved and how they will fulfil their role.
- Nominees are eligible to stand if they are;
 - 1) a resident in the ward in which they are standing
 - 2) are willing to declare any interests
 - 3) can fulfil the role as outlined in the role description
- Closing date for nominations will coincide with publicity deadlines to enable nominations to be announced across Dundry View Neighbourhood Partnership

Publicity

- Nominees and details of how to vote will be advertised on the website, in local libraries, venues, notice boards and via the local newsletter (Wham) if deadlines permit.
- NP staff will then publicise the elections, nominees and an open invitation to vote at the public meetings, through the Neighbourhood Partnership mailing list, (Wham) and outreach work.

Voting

- Voting will take place at each Neighbourhood Forum meeting and by postal voting
- Residents will have to either attend the Neighbourhood Forum in which they live to vote for their representative or send their votes in prior to the Forum date.
- If those nominated equal or are less in number than the vacant places within a Ward they will be elected unopposed, which means an election will not take place.

Elected NP Members

1. Once elected Members will remain in office for a term of up to 4 years to coincide with full Bristol City Council election year
2. Ward NP Members can stand for re-election
3. All Ward NP Members are expected to live in the wards they represent
4. Once elected, Ward NP Members will take part in an induction process.
5. Once elected, Ward NP members will be required to make a formal declaration of interest.

Role of Ward NP Member

1. The Role of a Ward NP Member is to actively attend meetings, research information, work with service providers, make recommendations to the Neighbourhood Committee, promote the work of the Neighbourhood Partnership and Neighbourhood Fora, and in some cases (e.g. The Working Group for Older People) co-ordinate some activities.
2. Ward NP Members will be expected to attend all of the fora in their ward and all of the NP meetings
3. Ward NP Members will not send substitutes if they cannot attend meetings
4. Ward NP Members will also be expected to be active members of at least one Working Group and may be asked to chair or take notes

If a Ward NP Member resigns the vacant place can be offered on a co-opted basis to a resident of that ward with voting rights. The co-opted resident can then stand for election at the next opportunity, (forum and ratified at next NP) to stay in office until the next full NP elections.

Disputes: An independent observer will investigate any disputes regarding the election process.



MY NEIGHBOURHOOD

Dear Resident

The Dundry View Neighbourhood Partnership (NP) is a body that aims to improve the quality of life for residents living in the wards of Bishopsworth, Hartcliffe and Whitchurch Park. Comprising local councillors, resident Members and officers from Bristol City Council and other agencies, it aims to find local solutions to local problems. This is an exciting time for NPs. The whole process is currently undergoing a significant change, with each NP launching its own action plan, which will result in extra resources, and increased responsibilities and decision-making powers for NPs.

If you wish to stand for election to be a resident Member on the NP, please read the attached documentation. Elections for new NP Members are due to take place at the next round of Neighbourhood Forums in April. If you are interested in either standing yourself or nominating another resident (you should check they are willing to stand), you are invited to complete the attached forms.

Enclosed you will find:

- Details of the election process we will be following
- A nomination form, which needs to be completed and returned by **16 July 2016**
- A copy of the Neighbourhood Partnership Terms of Reference
- Information on Neighbourhood Partnerships

All elected NP Members are expected to accept the following responsibilities

- You will need to attend Neighbourhood Partnership meetings on a quarterly basis.
- You will need to attend Neighbourhood Forum meetings in your own ward, also on a quarterly basis.

- You will need to take part in feeding back outcomes to the Neighbourhood Partnership meetings and Neighbourhood Forums (quarterly) and other meetings/groups with which you may be involved within your community. Sub groups include an Environment (bi-monthly), Highways (bi-monthly) and a Health (monthly). There is also a grants panel (quarterly) which makes recommendations on projects to fund from the Neighbourhood Partnership budget.
- You will need to make a declaration of interest when joining the Neighbourhood Partnership and at any time during the term of service should your situation change.
- You will be expected to take an active role in other working groups, take part in an induction and other training and development as and when required.
- On average you will commit to 1-2 hours per week but this will vary week to week.

I would also remind you that you are entitled to vote at the election.

Please encourage your friends and neighbours to vote too!

Thank you again for your interest.



**Dundry View
NEIGHBOURHOOD PARTNERSHIP
Resident Ward Membership Elections (2016)
Closing date for nominations is 16 July 2016**

NOMINATION FORM

Candidate's details

Title: (e.g. Mrs, Mr, Ms, Miss)

Full Name:

Address:

.....

Postcode:

Telephone Number:

Email:

NB. If you are nominating another person to stand as a candidate, have you checked that the candidate wishes to stand for election to the NP? **(Y/N)**

If you are nominating another person, please provide your contact details:

Name:

Address:

Tel No & email:

Tick ward in which you wish to stand (Your address must be in the ward)

Bishopsworth ☐ Hartcliffe and Withywood ☐ Partner Org ☐

CONSENT TO NOMINATION

I/the above named person, consent to my nomination and agree to stand for election. I confirm that, to the best of my knowledge, the information provided on (and with) this form is accurate.

Signed

Date

Please use a separate sheet if required and clearly mark the question that the sheet(s) refer to. If your application to become a Neighbourhood Partnership Member is agreed, we will use this information to produce a NP member profile to help promote the Board to residents.

1. What, for you/your organisation, are the key issues affecting residents in the neighbourhood?

2. Statement

In no more than 250 words, please explain why you are interested in being a representative on the Neighbourhood Partnership. You should refer to any skills you have, any groups you belong to, initiatives you are involved with and past experience etc. We particularly encourage new people who have so far no been involved in the NP. Please continue overleaf if necessary.

The Neighbourhood Partnership reserves the right to edit any election statement that exceeds the word limit, may cause offence, is factually inaccurate, or contains libellous material. You are advised to use as much of the word allocation as possible to give residents the best impression of your ideas

3. As a NP ward member, a key role will be to tell people what is happening in your neighbourhood. Tell us how you hope to achieve this?

**For more information phone
Emily Smith 0117 9037723 / 07806565525**

**Please return form to:
Neighbourhood Partnership Coordinator
Bristol City Council
St Annes House
St Annes
Bristol
BS4 4AB**

or email it to; emily.smith@bristol.gov.uk

Equalities Monitoring Form

Equalities monitoring enables the Council to check that everyone in the city is accessing the services to which they are entitled and that no-one is discriminated against unlawfully. Information provided will be treated **confidentially** and in accordance with the Data Protection Act 1998 and only used to ensure that everyone is treated fairly. All questions are voluntary and it will not make any difference to the service you receive if you do not answer them. However, by answering the questions you will help us to ensure that our services are fair and accessible to all.

How would you describe yourself?

Age

Under 18 ☐ 18 – 35 ☐ 36-65 ☐ Over 65 ☐ Prefer not to say ☐

Gender

Female ☐ Male ☐ Prefer not to say ☐

Transgender

Yes ☐ No ☐ Prefer not to say ☐

Ethnicity

White British background ☐ Other White background ☐
Black and minority ethnic background ☐ Prefer not to say ☐

Religion / Belief

Do you have a religion or belief? Yes ☐ No ☐ Prefer not to say ☐

Disability

Are you disabled? Yes ☐ No ☐ Prefer not to say ☐

Sexual orientation

Are you lesbian, gay or bisexual ☐ heterosexual (straight) ☐

Prefer not to say ☐

I do not wish to provide any of the information requested on this form ☐



Notice of elections for **Neighbourhood Partnership Ward** **Members**

Dundry View Neighbourhood Partnership

Are you active within your community? **Would you like to become a resident member for your ward at the Neighbourhood Partnership (NP)?** NPs are increasingly influential as a focus for community needs and aspirations. As well as making many important decisions, your NP has spent over **£1m** in the last 5 years on a huge range of projects including new playgrounds, traffic schemes, help for younger and older residents, and many other community projects. This is your chance to get involved in these decisions

We are holding elections to decide the Ward NP Members within each ward of the Neighbourhood Partnership.

Closing date for nominations: 16th July 2016

The elections will be held as part of the next round of Neighbourhood Forums:

15th August 2016 Hartcliffe and Withywood

81st Scout Hut Bishport Ave, 7-9pm

16th August 2016 Bishopsworth

Headley Park Church and community rooms, St Peters Rise 7-9pm

If you would like information about how you can make a positive contribution and become a ward Member on the NP, please contact Emily Smith at: emily.smith@bristol.gov.uk or phone (Tel: 0117 9037723).